

INSTRUCTIONS

Accompanied with forms:

- a) **1. (for Duplicate Mark sheet)** Photocopy of Admit card, Roznamcha entry in concern Police Station (**Original**)
- b) **2. (for Provisional Certificate)** Photocopy of Marks Sheet,
- c) **3. (for Migration Certificate)** Photocopy of Marks Sheet, Registration/Enrolment Card and Admit Card.
- d) **4. (for Verification)** Photocopy of Attested Mark Sheet and Admit Card.
- e) To acquire required documents, attestation of forms from the concerned Principal is a must.
- f) Provisional Certificate will be issued to successful candidates only.
- g) All photocopies should be attested by the concerned Principal (for regular students). Private students can attest the documents from Class-I Officer or Principal of the Institution affiliated with ZUEB.
- h) All required documents must be collected within 30 days of the issuance date, after that these documents will be discarded & candidate will have to submit a new form(s).
- i) Fees for Urgent (delivery in 1 working day) Rs. 1000.
Fees for Normal (delivery in 4 working days) Rs. 500.

APPLICATION FORM

All the Heads of Institutes / Private Students are requested to follow the format prescribed by the ZUEB. Please submit your applications accordingly along with the attested photocopies of the relevant documents.

NOTE:

- No application other than the mentioned format will be entertained with effect from Monday 30th December, 2020.
- Any deficiency in documents will not be accepted.
- Applicants are requested to review the form before submission in order to avoid any inconvenience.