



# DOCUMENT REQUIREMENTS FOR ENROLLMENT

1

## SSC Part-I Class 9th

- B-Form (Compulsory)

2

## SSC Part-II Class 10th

- Migration Certificate
- SSC Part I Marksheet
- B-Form (Compulsory)

3

## HSC Part-I Class 11th

- Matriculation Marksheet/Certificate
- B-Form (Optional)

4

## HSC Part-II Class 12th

- Migration Certificate
- HSC Part I Marksheet
- B-Form (Optional)

5

## FOR ADDITIONAL PAPER /IMPROVEMENT PAPER:

### FOR SSC:

- SSC Marksheet
- B-Form
- Migration Certificate

### FOR HSC:

- HSC Marksheet
- B-Form
- Migration Certificate

## SCHEDULE OF ENROLLMENT FEE:

| FROM                           | TO                             | FEE  | LATE FEE | TOTAL FEE |
|--------------------------------|--------------------------------|------|----------|-----------|
| 1 <sup>ST</sup> NOVEMBER 2021  | 15 <sup>TH</sup> DECEMBER 2021 | 1000 | -        | 1000      |
| 16 <sup>TH</sup> DECEMBER 2021 | 15 <sup>TH</sup> JANUARY 2022  | 1500 | 500      | 2000      |
| 16 <sup>TH</sup> JANUARY 2022  | 15 <sup>TH</sup> FEBRUARY 2022 | 1500 | 1000     | 2500      |
| 16 <sup>TH</sup> FEBRUARY 2022 | 15 <sup>TH</sup> MARCH 2022    | 1500 | 1500     | 3000      |
| 16 <sup>TH</sup> MARCH 2022    | 31 <sup>ST</sup> MARCH 2022    | 1500 | 2000     | 3500      |
| 1 <sup>ST</sup> APRIL 2022     | 15 <sup>TH</sup> APRIL 2022    | 1500 | 2500     | 4000      |

### NOTE:

- GR NUMBER REQUIRED FOR REGULAR STUDENTS
- NECESSARY TO COMPLETE HSC AND SSC WITHIN 4 YEARS.
- APPLY IN HSC PART II AND SSC PART II WITHIN 3 YEARS.
- ALL DOCUMENTS' PHOTOCOPIES/PHOTOGRAPHS SUBMITTED ALONG WITH THE FORM MUST BE ATTESTED BY THE PRINCIPAL FOR REGULAR STUDENTS/BY GAZETTE OFFICER FOR PRIVATE CANDIDATES.
- O-LEVEL STUDENTS SHOULD SUBMIT EQUIVALENCE CERTIFICATE FROM IBCC.
- MINIMUM GRADE FOR ENROLLMENT IS E GRADE.
- MINIMUM AGE LIMIT FOR ENROLLMENT IN SSC IS 13 YEARS.
- NO MAXIMUM AGE LIMIT FOR ENROLLMENT IN SSC AND HSC.