



APPLICATION FORM

- Q: What is the Application Form?
Q: How to apply for "Verification of Documents"?
Q: How to apply for the "Migration Certificate"?
Q: How to apply for the "Provisional Certificate"?
Q: How to apply for the "Duplicate Mark Sheet"?

"Application Form" helps Institutions / Private Students to apply **for Migration Certificate, Provisional Certificate, Duplicate Mark sheet and Verification of the Documents.**

Applicant needs to download the form, fill it properly and submit it at Help Desk – ZUEB from Monday to Friday (10 am to 1 pm).

Charges: Normal Rs. 500 (Issuance in 4 days)
Urgent Rs. 1000 (Issuance in 1 day)

1. **(for Duplicate Mark sheet)** Photocopy of Admit card, Roznamcha entry in concern Police Station (Original).
2. **(for Provisional Certificate)** Photocopy of Marks Sheet, Provisional Certificate will be issued to successful candidates only.
3. **(for Migration Certificate)** Photocopy of Marks Sheet, Registration /Enrolment Card and Admit Card.
4. **(for Verification)** Photocopy of Attested Mark Sheet and Admit Card.
5. To acquire required documents, attestation of forms from the concerned Principal is a must.
6. All photocopies should be attested by the concerned Principal (for regular students). Private students can attest the documents from Class-I Officer or Principal of the Institution affiliated with ZUEB.

NOTE:

All required documents must be collected within 30 days of the issuance date, after that these documents will be discarded & candidate will have to submit a new form(s). Regular Students should apply through their Institutions, however, Private Students can submit the forms at Help Desk – ZUEB, following the complete guidelines.